



# PHOENIX ARCH SCHOOL

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## Snow and Cold Weather Procedures

Dear Parents and Carers

According to the BBC weather forecast it does not look as though snow is currently expected in the NW10 area for this week. However, as we know forecasts can change and they can be incorrect with adverse weather sometimes taking us by surprise.

In the event that we do have to close the school at any time, we will send out Parent-mail messages as early as possible to all parents. Please ensure that we have up-to-date mobile contact information for you on our system. In the event of a school closure the school will also inform transport.

Pupils are expected to be in school if the school is open. If for any reason you cannot get to school, please phone the school office and follow the normal absence reporting procedures.

Please make sure that pupils come to school with adequate clothing and footwear for this very cold weather. I am happy for the children to wear wellington boots to school, but please send in alternative shoes to change into once they are at school.

Please do not hesitate to contact me if you require any further information.

Yours sincerely

Jude Towell  
Head Teacher

